

THE WORLD HAS CHANGED

STOCK and WAREHOUSE MANAGEMENT STRATEGIES



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The IMPOSSIBLE Happened! A Worldwide Shutdown 2020; this CHANGES EVERYTHING in Shipping and a NEW NORMAL will emerge!

A Worldwide Recession, Business Model Change, Work from Home, Communication Delays, Reduced Investments, Compulsory Health Screening, IT Dependence, etc.

The more 'adept' companies will achieve Profits Faster. We MUST expect Supply Chain Disruptions, Vendor Financial Meltdown, Lack of Materials, Slow Operations, Unpredictable Demands and a myriad of NEW CHALLENGES, NEVER EXPECTED!

The STORE/WAREHOUSE RESET means a CHANGE in Working Styles, Operational Competency and Mental Toughness to Implement Initiatives – through 'New' Focus, Operational Efficiency, Administration and Value-Added Reporting – It requires a Paradigm Shift!

SCOTS LEARNING OBJECTIVE

Scots Skill ONE

Implement New Work Habits – Develop Positive Health/Safety Work Culture

Scots Skill TWO

Implement NEW ISO Safety/Health Policies/Procedures – FIRST DAY Application!

Scots Skill THREE

Cost-Benefit Proposal on Material Handling Equipment Purchase vs Rental!

Scots Skill FOUR

Creative Problem Solving and Stakeholder Trust/Confidence in Warehouse Team!

Scots Skill FIVE

Develop Inventory Reduction Project – Pro-Active Action for Warehouse Productivity!

Scots Skill SIX

Implement OJT for Warehouse Picker to Pick RIGHT Stock, Location, and Time!

Scots Skill SEVEN

Develop Assertive Management Styles – Getting Things Done Through People!

Scots Skill EIGHT

Develop Result-Focused Warehouse Reports for Management Meetings!



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The World Has Changed –
Health/Safety Focus and Improve Warehouse Operations!

PART A – STOCK and WAREHOUSE MANAGEMENT – THE WORLD HAS CHANGED

1. **The World Has Changed 2020** – Relationship, Diplomacy vs Threat, Limited Capacity, Delivery Delays, etc.
2. **Warehouse Management Post-Covid 19** – Avoid ‘Shutdowns’, Health/Safety Priorities and Delivery Failures!

PART B – ‘NEW NORMAL’ WAREHOUSE MANAGEMENT

1. **RESET WAREHOUSE OPERATIONS – SAFETY/HEALTH PROTOCOL**
 - A. **Reset ‘Old Store Practices’** – Avoid ‘Shutdown’ with Staffs Temperature Checks and Safety/Health PPEs
 - B. **Set Health/Safety Housekeeping Protocols** – Social Distancing and Change Layout during Down Time!
2. **WAREHOUSE DOCUMENTATION/PROCEDURES and ISO CERTIFICATION**
 - A. **Warehouse ISO Certification 2020/2021** – New Safety/Health and Housekeeping Procedures/Documents
 - B. **Revamp/Review ‘Old’ ISO Processes – Workers Safety/Health,** Social Distancing, Incoming/Outgoing Stocks, etc.
3. **WAREHOUSE MATERIAL HANDLING and RACKING/SHELVING**
 - A. **Warehouse Equipment Cost Control** – Optimise Equipments Handling for Light, Heavy, Compact, Bulky Materials
 - B. **Change Storage Layout to support Material Movements** – Hazardous, High Value Items, Frequent Use, etc.
- C. **Scots Skill ONE** – Implement New Work Habits –Develop Positive Health/Safety Work Culture
- B. **Scots Skill TWO** – Implement NEW ISO Safety/Health Policies/ Procedures – FIRST DAY Application!
- B. **Scots Skill THREE** – Cost-Benefit Proposal on Material Handling Equipment Purchase vs Rental!

PART C – ‘NEW NORMAL’ STOCK/INVENTORY MANAGEMENT

4. **‘NEW NORMAL’ INVENTORY LEVELS and PROBLEM SOLVING**
 - A. **Post-Covid 19 Customer Order Fluctuation** – Avoid Out-of-Stock, Review Forecast, Over/Under Order, etc.
 - B. **List and Prioritise CRITICAL INVENTORY Items** – Resolve Over/Under Stock Situation with Pro-Active Strategies!
5. **INVENTORY CONTROL TECHNIQUES**
 - A. **Inventory Systems and RIGHT Stock Level** – Review FIFO, Single/ Double Bin, Min/Max, ABC, FSN, VED, etc.
 - B. **Develop Inventory Control Champion** – Assign and Train Staffs for Practical Inventory Reduction Projects!
6. **STOCK CODING and CLASSIFICATIONS – OJT TRAINING**
 - A. **Stock Alphabetical Coding and Classifications** – Customise Codes for Parts and Direct/Indirect Materials
 - B. **Stock Warehouse Pickers/Packers Training** – Identify Colour/ Numerical Codes, Labels, Expiry Dates, FIFO, etc.
- C. **Scots Skill FOUR** – Creative Problem Solving and Stakeholder Trust/Confidence in Warehouse Team!
- C. **Scots Skill FIVE** – Develop Inventory Reduction Project – Pro-Active Action for Warehouse Productivity!
- C. **Scots Skill SIX** – Implement OJT for Warehouse Picker to Pick RIGHT Stock, Location, and Time!

PART D – WAREHOUSE MANAGEMENT – ONLY PERFORMANCE MATTERS

7. **LEADERSHIP and PEOPLE MANAGEMENT STYLES**
 - A. **Warehouse Manager Leadership Styles** – Right Style/People (Autocratic, Team, Interactive and Superior)
 - B. **Manage Difficult People in Difficult Times** – Warehouse Staffs, Customers, Top Management, Suppliers, etc.
8. **WAREHOUSE PERFORMANCE REPORTING**
 - A. **Result-Focused Warehouse Manager** – Implement Warehouse Department Plan and Report Performance!
 - B. **Develop Weekly/Monthly Warehouse Reports** – Identify Value-Adding Warehouse KPIs!
- C. **Scots Skill SEVEN** – Develop Assertive Management Styles – Getting Things Done Through People!
- C. **Scots Skill EIGHT** – Develop Result-Focused Warehouse Reports for Management Meetings!